

Financial Policy Lebanon HMA Physician Management

Thank you for choosing Lebanon HMA Physician Management for your healthcare. Our health system is committed to quality family and specialty medical care to the people of Lebanon and the Middle Tennessee Area. As part of that commitment our providers care for all individuals in a manner that honors and respects their dignity. We are also committed to fiscal responsibility and want to inform you of our billing practices and expectations.

The following is a statement of our Financial Policy, which we ask you to read and sign prior to any treatment.

- **Payment is due at the time of service unless other arrangements are made.**
- We bill your primary and secondary insurance as a courtesy. *Please bring your insurance information to the clinic each time you visit so that we can verify that our information is accurate.* **Copayments or deductibles must be paid at the time of service.**

- We have contracts with the following plans, but please ask at the clinic because this list may not be complete:
 - Blue Cross Blue Shield Cigna Aetna
 - Medicare Tricare United Healthcare
 - Amerigroup Americhoice
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**"Usual and customary and Reasonable" fees: Each insurance carrier sets its own 'UCR' rates. They may or may not reflect the average fee charged within our Middle Tennessee area. Every effort is made to price our services close to the average price in our geographical area. Your insurance is a contract between you and the insurance company. If you have complaints regarding your coverage, you will need to take responsibility for following up with your insurance carrier

- **Minimum monthly payments** are based on the outstanding balance. Any requests for a payment plan must go through the Office Manager or Clinic Biller who can determine your eligibility and set you up with a payment plan.
- **We accept** cash, personal checks, VISA, MasterCard, Discover, and American Express, including debit cards.
- Each family member is set up with a separate account number. We are not able to set up 'family accounts' or combine balances from other accounts.
- **Delinquent Accounts** are placed for collections.
- **Workers Compensation** – We do not file claims for work related injuries. These are on a CASH basis only.

I HAVE READ THE FINANCIAL POLICY, RECEIVED A COPY, AND ACCEPT THE TERMS OF THIS AGREEMENT.

Signature: _____

Date: _____

If patient is unable to sign, please indicate the reason:

Signature and Date of person authorized to consent for patient

Witness and Date

Address

City

State

Zip